

**HALTON BOROUGH COUNCIL**



*Municipal Building,  
Kingsway,  
Widnes.  
WA8 7QF*

*9 May 2024*

**TO: MEMBERS OF THE HALTON  
BOROUGH COUNCIL**

*You are hereby summoned to attend an Annual Meeting of the Halton Borough Council to be held in the Council Chamber, Runcorn Town Hall on Friday, 17 May 2024 commencing at 6.30 p.m. for the purpose of considering and passing such resolution(s) as may be deemed necessary or desirable in respect of the matters mentioned in the Agenda.*

A handwritten signature in black ink that reads 'S. Young'.

*Chief Executive*

**-AGENDA-**

<b>Item No.</b>		<b>Page No.</b>
<b>1.</b>	<b>ELECTION OF MAYOR AND DEPUTY MAYOR</b>  To be moved by Councillor P. Nolan and seconded by Councillor T. McInerney  “That Councillor Kevan Wainwright be elected Mayor of the Borough for the Municipal Year 2024/25”  To be moved by Councillor Wright and seconded by Councillor Wallace.  “That Councillor Martha Lloyd Jones be elected Deputy Mayor of the Borough for the Municipal Year 2024/25”	
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>3.</b>	<b>COUNCIL MINUTES</b>	<b>1 - 8</b>
<b>4.</b>	<b>THE MAYOR'S ANNOUNCEMENTS</b>	
<b>5.</b>	<b>LEADER'S REPORT</b>	
<b>6.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>7.</b>	<b>MUNICIPAL ELECTION RESULTS 2024/25</b>  To submit for information the municipal election results (see	<b>9 - 12</b>
<b>8.</b>	<b>EXECUTIVE BOARD (SELECTION COMMITTEE) 14 MAY 2024</b>  To formally approve the following recommendations of the Executive Board (Selection Committee).  (N.B. The Executive Board will be meeting on 14 May 2024 to consider these recommendations. Any amendments will be reported to Council).  a) Leader and Deputy Leader of the Council  To be moved by the Mayor and seconded by the Deputy Mayor:-  “That Councillor Wharton be appointed as Leader of the Council for the Municipal Year 2024/25.	

To be moved by the Mayor and seconded by the Deputy Mayor: -

“That Councillor Thompson be appointed as Deputy Leader of the Council for the Municipal Year 2024/25”.

**9. BOARDS, COMMITTEES AND PANELS**

To be moved by the Mayor and seconded by the Deputy Mayor:

“That the following Boards, Committees and Panels be constituted with the membership as shown for the Municipal Year 2024/25”

(N.B. information regarding membership will be circulated as soon as possible)

**10. APPOINTMENT OF SCRUTINY CO-ORDINATOR**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“To appoint a Scrutiny Co-ordinator for the Municipal Year 2024/25 as set out in the tabled document”

**11. APPOINTMENT OF CO-OPTEE**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That the following appointment be confirmed:

- 1) The re-appointment of Mr David Wilson as the Healthwatch Halton representative and non-voting Co-optee to the Health Policy and Performance Board for the Municipal Year 2024/25.

**12. APPOINTMENT OF OUTSIDE BODIES**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That Council consider the list of outside bodies circulated”.

**13. EXECUTIVE BOARD PORTFOLIOS**

The Leader will report on the Portfolio holders for Executive Board for the Municipal Year 2024/25 which will also be tabled.

**14. UPDATES TO COUNCIL CONSTITUTION (MINUTE EXB107 REFERS)**

13 - 20

Executive Board considered a report of the Operational Director – Legal and Democratic Services, which sought approval of a number of changes to the Council’s Constitution.

RECOMMENDED: That Council approve the revised Constitution, including the matters set out in Appendix 1.

**15. URGENT DECISION**

**21 - 22**

**16. CIVIC SUNDAY**

To note that the Mayor’s Civic Sunday Service will be held at St Edwards Catholic Church, Ivy Street, Runcorn, WA7 5NZ on Sunday 30<sup>th</sup> June 2024, at 10.30am.

**COUNCIL**

*At a meeting of the Council on Wednesday, 6 March 2024 in the Council Chamber, Runcorn Town Hall*

Present: Councillors Abbott, Ball, Baker, Begg, Bevan, J. Bradshaw, Bramwell, Cargill, Carlin, Dennett, Dourley, Fry, Garner, Gilligan, Goodall, Harris, S. Hill, V. Hill, Hutchinson, Jones, Leck, M. Lloyd Jones, P. Lloyd Jones, C. Loftus, K. Loftus, Logan, A. Lowe, J. Lowe, A. McInerney, T. McInerney, Nelson, L. Nolan, Philbin, Polhill, C. Plumpton Walsh, N. Plumpton Walsh, Ratcliffe, Rowe, Ryan, Stockton, Stretch, Skinner, Teeling, Thompson, Thornton, Wainwright, Wall, Wallace, Wharton, Woolfall and Wright

Apologies for Absence: Councillors Davidson, McDermott and P. Nolan

Absence declared on Council business: None

Officers present: M. Reaney, S. Wallace-Bonner, S. Young, G. Ferguson and W. Rourke

Also in attendance: One member of the press and two members of the public

*Action*

COU53 COUNCIL MINUTES

The minutes of the meeting of Council held on 6 December 2023 were taken as read and signed as a correct record.

COU54 THE MAYOR'S ANNOUNCEMENTS

The Mayor reported that she was pleased to announce that the recent Civic Ball had been a huge success and had helped to raise £2,487 towards the Mayor's Fund. The next fund-raising events would be an Easter Bingo on 27 March and a Grand National/afternoon tea on 13 April.

The Mayor also thanked all those, including the Mayoral Staff, who had helped and supported her during her mayoral year.

COU55 LEADER'S REPORT

The Leader made the following announcements:

- he acknowledged that this had been the most

- challenging budget that the Council had to set;
- he provided an update on the recent Ofsted inspection of the SEND Services;
- on 1 April 2024 Halton Council would celebrate 50 years and to mark the occasion a year of events was planned; and
- the Executive Board at its February meeting had approved the new Halton Corporate Plan. The Plan represented a years' work and attracted the second highest public consultation response. The document captured Halton's priorities for the next five years.

*N.B. Councillors A. Lowe and J. Lowe declared a Registrable Other Interest in the following item of business as they have a family member employed at St Lukes Care Home.*

#### COU56 MINUTES OF THE EXECUTIVE BOARD

The Council considered the minutes of the Executive Board meetings on 7 December 2023, 18 January 2024 and 22 February 2024.

RESOLVED: That the minutes be received.

#### COU57 MINUTES OF THE HEALTH AND WELLBEING BOARD

The Council considered the minutes of the Health and Wellbeing Board meeting on 17 January 2024.

RESOLVED: That the minutes be received.

#### COU58 QUESTIONS ASKED UNDER STANDING ORDER 8

It was noted that no questions had been submitted under Standing Order No. 8.

*N.B. Councillors A. Lowe and J. Lowe declared a Registrable Other Interest in the following item of business as they have a family member employed at St Lukes Care Home.*

#### COU59 ST LUKE'S AND ST PATRICK'S DECARBONISATION PROJECTS (EXB82 REFERS)

The Council considered a report of the Executive Director – Environment and Regeneration, which sought approval in respect of capital funding to support the decarbonisation schemes at St Luke's and St Patrick's Care Homes following the submission of a bid to the Public Sector Decarbonisation Scheme.

RESOLVED: That

- 1) the provision of £1.609m of capital funding over a 2 year period, subject to the PSDS bid being successful, or £2.98m if the bid is unsuccessful, be agreed, to enable the decarbonisation works to proceed at both St Luke's & St Patrick's Care Homes; and
- 2) Council approve this scheme for inclusion within the 2024/25 capital programme.

Executive Director  
Environment &  
Regeneration

COU60 THE CORPORATE PLAN (EXB84 REFERS)

The Council considered a report of the Corporate Director, Chief Executive's Delivery Unit, which sought approval of the new Council Corporate Plan which would take effect from 1 April 2024. A copy of the Plan, which outlined each of the Council's 6 key priorities, was attached to the report.

On behalf of the Council, the Leader thanked John Gallagher and his team, for their work in producing the new Council Corporate Plan.

RESOLVED: That

- 1) the report be noted and the new Corporate Plan be approved; and
- 2) the Scrutiny Chairs' Group be requested to consider changing the titles of the Policy and Performance Boards to bring them in line with the new Corporate Plan 6 key priorities.

Corporate  
Director - Chief  
Executive's  
Delivery Unit

COU61 CALENDAR OF MEETINGS 2024-2025 (EXB85 REFERS)

The Council considered a report of the Chief Executive, on the calendar of meetings for the 2024/25 Municipal Year.

RESOLVED: That the calendar of meetings for the 2024/25 Municipal Year, as appended to the report, be approved.

Chief Executive

COU62 TREASURY MANAGEMENT STRATEGY STATEMENT 2024/25 (EXB86 REFERS)

The Council considered a report of the Operational Director, Finance, on the Treasury Management Statement,

which incorporated the Annual Investment Strategy and the Minimum Revenue Provision Strategy for 2024/25.

Councillor Dennett, Corporate Services Portfolio holder, thanked all Officers within the Treasury Management Team for all their work in producing the strategy documents.

RESOLVED: That Council adopt the policies, strategies, statements, prudential and treasury indicators, outlined in the report.

Operational  
Director - Finance

COU63 CAPITAL STRATEGY 2024/25 (EXB87 REFERS)

The Council considered a report of the Operational Director, Finance, on the Council's Capital Strategy for 2024/25.

Members noted that the Capital Strategy should be read in conjunction with the Treasury Management Statement, also considered at this meeting. The successful delivery of the Capital Strategy would assist the Council in planning and funding its capital expenditure over the next three years.

RESOLVED: That Council approve the 2024/25 Capital Strategy, as presented in the Appendix attached to the report.

Operational  
Director - Finance

COU64 BUDGET 2024/25 (EXB89 REFERS)

The Executive Board had considered a report setting out a recommendation to Council in respect of the revenue budget, capital programme and council tax for 2024/25.

The Executive Board had recommended that Council adopt the resolution set out in Appendix A of the report, which included setting the budget at £149.496m, the Council Tax requirement of £64.039m (before Parish, Police, Fire and LCR Combined Authority precepts) and the Band D Council Tax for Halton of £1,758.89.

Councillor Dennett thanked all the Officers involved for their support in producing this budget and wished to record his thanks to all Members for their contribution.

In accordance with Standing Order 16 (3), a recorded vote was taken.

The following Members voted FOR the motion:



Councillors Abbott, Ball, Baker, Begg, Bevan, J. Bradshaw, Bramwell, Cargill, Carlin, Dennett, Dourley, Fry, Garner, Gilligan, Goodall, Harris, S. Hill, V. Hill, Hutchinson, Jones, Leck, M. Lloyd Jones, P. Lloyd Jones, K. Loftus, C. Loftus, Logan, A. Lowe, J. Lowe, A. McInerney, T. McInerney, Nelson, L. Nolan, Philbin, N. Plumpton Walsh, Polhill, Ratcliffe, Rowe, Skinner, G. Stockton, T. Stretch, Teeling, Thompson, Thornton, Wainwright, Wall, Wallace, Wharton, Woolfall, and Wright.

There were no abstentions.

Councillor Carol Plumpton Walsh was not present when the recorded vote was taken.

RESOLVED: That Council:

- 1) adopt the resolution set out in Appendix A, which includes setting the budget at £149.496m, the Council Tax requirement of £64.039m (before Parish, Police, Fire and LCR Combined Authority precepts) and the Band D Council Tax for Halton of £1,758.89;
- 2) approve the capital programme set out in Appendix F;
- 3) approve the introduction of a Council Tax Premium of 100% to properties where there is no resident and which are substantially furnished (typically referred to as second homes) from 1 April 2025, subject to legislation being enacted; and
- 4) approve the Use of Capital Receipts Strategy as set out in Appendix H.

Operational  
Director - Finance

#### COU65 2023/24 REVISED CAPITAL PROGRAMME

The Council considered a report of the Operational Director, Finance, which sought approval for a number of revisions to the Council's 2023/24 Capital Programme.

RESOLVED: That the revisions to the Council's 2023/24 Capital Programme, as set out in paragraph 3.2 of the report, be approved.

Operational  
Director - Finance

*N.B. Councillor Ratcliffe declared a Registrable Other Interest in the following item of business as they have a family member employed by Halton Borough Council.*

COU66 PAY POLICY STATEMENT 2024 – 2025

The Council considered a report of the Corporate Director, Chief Executive's Delivery Unit, on the Pay Policy Statement for 2024/25.

The Localism Act 2011 required every local authority to prepare a Pay Policy Statement each year, which detailed the Council's approach to a range of issues relating to the pay of its employees, principally its senior staff (Chief Officers) and the Authority's lowest paid employees.

The purpose of the Statement was to provide transparency with regards to the Council's approach to setting the pay of its employees by identifying the following:-

- The methods by which salaries of all employees were determined;
- The details and level of remuneration of its most senior staff (i.e. its Chief Officers); and
- The Committee responsible for ensuring the provisions set out in the Statement were applied consistently throughout the Council and recommending any amendments to the Full Council.

The report also detailed the requirement from April 2018 for employers with more than 250 employees to report on the gender Pay Gap. The calculation was prescribed statutorily, based on a snapshot date of 31 March the previous year. Detailed information was published on the Council's web site.

The following information was included in the report:-

- Background to the Pay Structure;
- Senior Management Remuneration;
- Recruitment of Chief Officers;
- Additions to Salaries of Chief Officers;
- Pensions Contributions;
- Payments on Termination;
- Publication;
- Lowest Paid Employees; and
- Accountability and Decision Making.

RESOLVED: That the Pay Policy Statement for the Financial Year 2024/25 be adopted.

Corporate  
Director - Chief  
Executive's  
Delivery Unit

COU67 MINUTES OF THE POLICY AND PERFORMANCE  
BOARDS

The Council considered the reports of the following Boards in the period since the meeting of Council on 6 December 2023:-

- Children, Young People and Families;
- Employment, Learning and Skills and Community;
- Safer;
- Corporate Services

COU68 COMMITTEE MINUTES

The Council considered the reports of the following Committee in the period since the meeting of Council on 6 December 2023:-

- Development Management

COU69 RECOMMENDATION FROM MAYORAL COMMITTEE

The Mayoral Committee had considered a Part II item which made recommendations for the appointment of Mayor and Deputy Mayor for the 2024/25 Municipal Year.

Formal confirmation would be sought at the Annual meeting of Council.

RESOLVED: That Council note that

- 1) Councillor Kevan Wainwright be appointed as Mayor; and
- 2) Councillor Martha Lloyd Jones be appointed as Deputy Mayor.

*Meeting ended at 7.35 p.m.*

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## COMBINED LOCAL ELECTIONS – THURSDAY 2 MAY 2024

## Norton South &amp; Preston Brook

Candidate: name:		Representing:	Number of votes:	Turnout %
Clare	Thomas	The Green Party	121	19.6
Hodge	Miriam Lorraine	Liberal Democrats	137	
Hughes	Colin William	Labour Party	742	

## Norton North

Candidate: name:		Representing:	Number of votes:	Turnout %
Bramwell	Irene	Labour Party	826	25%
Burnett	Adam Robert	The Conservative and Unionist Party	162	
Inch	Diane Marie	Liberal Democrats	248	
Miller	Tracy	The Green Party	135	

## Mersey &amp; Weston

Candidate: name:		Representing:	Number of votes:	Turnout %
Begg	Victoria	Labour Party	691	20.93%
Brooks	Deborah	The Green Party	120	
Morris	Matthew David	Liberal Democrats	415	

## Hough Green

Candidate: name:		Representing:	Number of votes:	Turnout %
Baker	Sandra	Labour Party	748	19.4%
Beale	Philip John	The Green Party	103	
Dean	Elaine	Conservative and Unionist Party	152	

## Highfield

Candidate: name:		Representing:	Number of votes:	Turnout %
Dorian	David James	Conservative and Unionist Party	124	23.7%
Wall	Andrea	Labour Party	1042	

**Halton View**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Glover	Molly Jean	The Green Party	200	21.4%
Polhill	Rob	Labour Party	802	
Powell	James Robert Matthias	Conservative and Unionist Party	132	

**Halton Lea**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Davidson	Peter	The Conservative and Unionist Party	84	18
Loftus	Kath	Labour Party	656	
O'Day	Michael James	The Green Party	86	
Rowe	Joanne Alison	Liberal Democrats	50	

**Halton Castle**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Eaton	Dylan Anthony	The Conservative and Unionist Party	67	19.33%
Shaw	Vanessa	The Green Party	89	
Thornton	Sharon Anne	Labour Party	623	
Whyte	Darrin David	Vote Local Independent	140	

**Grange**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Aveyard	Thomas	The Conservative Party Candidate	97	16.8%
Baker	Daniel James	Independent	119	
Howard	Suzanne Nicola	Liberal Democrats	87	
McDonough	Katy Elizabeth	Labour Party	638	

**Farnworth**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Harper	Colleen Mary	Conservative and Unionist Party	363	23.61%
McInerney	Angela	Labour Party	1046	

**Ditton, Hale Village & Halebank**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Harper	Philip	Conservative and Unionist Party	159	19.2%
Wharton	Mike	Labour Party	799	

**Daresbury, Moore & Sandymoor**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Connolly	Neil	Labour Party	652	28.81%
Ferguson	Iain James	The Green Party	219	
Myndiuk- Davidson	Sandra Margaret	The Conservative and Unionist Party	234	
Secker	John Segrue	Liberal Democrats	118	

**Central & West Bank**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Hewitt	Callum	Independent	74	13.8%
McMullin	Anthony	The Green Party	73	
Powell	Julie	Conservative and Unionist Party	30	
Wallace	Pamela	Labour Party	476	

**Bridgewater**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Forder	Susan Mary	The Conservative Candidate	104	20.4%
Howard	Jonathan Neil	Liberal Democrats	94	
Nelson	Stef	Labour Party	850	
Sankey	Christopher Neil	The Green Party	118	

**Birchfield**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Ball	Angela	Labour Party	878	23.1%
Powell	John Robert	Conservative and Unionist Party	367	
Teebay	Andrew Peter	Liberal Democrats	149	

**Beechwood & Heath**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Arjona	Sariel	The Green Party	86	30.4%
Bentley	Rhona	Reform UK	193	
Clarke	Danny	Liberal Party	104	
Ratcliffe	Margaret	Liberal Democrats	806	
Whitley	Louise Jane	Labour Party	625	

**Bankfield**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
McDermott	Tony	Labour Party	810	19.5%
Roberts	Raymond Evan	Conservative and Unionist Party	147	

**Appleton**

<b>Candidate: name:</b>		<b>Representing:</b>	<b>Number of votes:</b>	<b>Turnout %</b>
Findon	David John	Conservative and Unionist Party	121	19.6%
Jones	Eddie	Labour Party	826	



<b>REPORT TO:</b>	Executive Board
<b>DATE:</b>	18 April 2024
<b>REPORTING OFFICER:</b>	Operational Director – Legal and Democratic Services
<b>PORTFOLIO:</b>	Corporate Services
<b>SUBJECT:</b>	Annual Review of Constitution 2024
<b>WARDS:</b>	Borough-wide

### **1.0 PURPOSE OF REPORT**

1.1 The purpose of the report is to ask the Board to seek the approval of the Council to a small number of changes to the Constitution.

**2.0 RECOMMENDATION: That Executive Board recommends Council to approve the changes to the Constitution including the matters set out in Appendix 1.**

### **3.0 BACKGROUND**

3.1 The revised version of the Constitution picks up the changes to the Council's working arrangements that have taken place during the year, as well as other changes which are intended to assist the Council to operate more effectively.

3.2 The proposals for change have been considered by the Chief Executive and the Portfolio Holder for Corporate Services in accordance with Article 16.02. Apart from the purely technical changes, the proposed amendments that are considered to be of particular significance are listed in Appendix A to this report.

### **4.0 POLICY, FINANCIAL AND OTHER IMPLICATIONS**

4.1 All legislative changes have been considered. However, no further amendments, over and above those already outlined, are required at the present time. Any other required changes during the period 2024/25 will be the subject of further reports when dates and details are available.

### **5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

**5.1 Children and Young People in Halton**

**5.2 Employment, Learning and Skills in Halton**

**5.3 A Healthy Halton**

**5.4 A Safer Halton**

**5.5 Halton's Urban Renewal**

The changes proposed are designed to support the continued delivery of the Council's priorities.

**6.0 RISK ANALYSIS**

6.1 The Council needs to ensure that its Constitution is regularly updated so that it continues to support efficient, transparent and accountable decision-making by the authority.

**7.0 EQUALITY AND DIVERSITY ISSUES**

7.1 None.

**8.0 CLIMATE CHANGE IMPLICATIONS**

8.1 There are no implications.

**9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

9.1 None under the meaning of the Act.

## **Appendix 1**

### **Proposed Significant Changes to the Constitution**

#### **Whistle Blowing Policy**

This section has been updated so that it aligns with the NHS Freedom to Speak Up Policy. This is a requirement for any area of the Council that delivers NHS Services (such as the Positive Behaviour Service). These are minor changes and they do not affect how the policy operates in practice.

#### **Finance Standing Orders**

An amendment to section 3.4.1 relating to Certifying Officers. The change is to update job titles.

Para 3.4.1 – An amendment to confirm that agency workers / interims in management roles are authorised to approve expenditure on behalf of the Council.

Para 5.1.5 (capital virement) – rewording to make it clear that virement in excess of £500k must be reported to Executive Board and subsequently approved by Council.

#### **Procurement Standing Orders**

- The Public Procurement Act 2023 (PPA23) is to be implemented in October 2024, as the secondary legislation is to be finalised and laid before Parliament in March 2024, Alongside the current Public Procurement Regulations 2015 the wording Public Procurement Legislation to allow flexibility for the new PPA23 changes to be complied with until detailed changes can be made in 2025-26 Procurement Standing Orders.
- Section 1.3.5 - relating to Preliminary Estimates Reports has been amended to increase the value threshold exceeding £1 Million to exceeding £5 Million, this will bring the threshold in line with PSO 1.9.4 – Acceptance of tender by Executive Board.
- Section 1.11.2 – Cyber Security has been included within Insurance requirements.
- Section 1.11.4 - relating to signed contracts in accordance with Article 14.04 has been updated to replicate the following text in compliance with an Audit recommendation to make it clear that two signatories of the Council are required for contracts exceeding £1 Million in value; Such contracts must either be signed by an Officer of the Authority at Operational Director level, together with another Officer of the Authority nominated by the said Operational Director or made under the common seal of the Council attested by the Operational Director (Legal and Democratic Services) or his/her nominee.

- Expenditure – Finance Standing Orders (FSO) Table – Update to Certifying Officer details FSO 3.4

**Pg 134 Standing Order relating to the sale of assets including land.**

Additional wording will be added to provide further detail on the disposal method.

**Additional Note:**

The consultation exercise with regard to job titles of Strategic Directors, Operational Directors and Divisional Managers has been completed and these changes will need to be reflected in the Constitution. The list is attached for approval.

**FINAL JOB TITLES CHIEF OFFICERS APRIL 2024**

<b>Post Title</b>	<b>To Be post title</b>	<b>Grade</b>	<b>FTE</b>	<b>No. in post</b>	<b>Funding Source</b>	<b>Reports to (Post)</b>
Executive Director Environment and Regeneration	No change	ED	1	1	Core	Chief Executive
Executive Director Adults Services (DASS)	No change	ED	1	1	Core	Chief Executive
Executive Director Childrens Services (DCS)	No change	ED	1	1	Core	Chief Executive
Corporate Director, Chief Executives Delivery Unit	No change	CD	1	1	Core	Chief Executive
Director of Public Health	Director of Public Health		1	1	Core	Chief Executive
Operational Director Policy, Planning & Transportation	Director Planning & Transportation	OD	1	1	Core	Executive Director Environment and Regeneration
Operational Director Economy, Enterprise & Property	Director Economy, Enterprise & Property	OD	1	1	Core	Executive Director Environment and Regeneration
Operational Director Community & Greenspace	Director Community & Greenspace	OD	1	1	Core	Executive Director Environment and Regeneration
Operational Director Commissioning and Provision	Director Commissioning and Provision	OD	1	1	Core	Executive Director (DASS) Adults Services
Operational Director Care Management, Safeguarding and Quality	Director Care Management, Safeguarding and Quality	OD	1	1	Core	Executive Director (DASS) Adults Services
Operational Director Legal Services (Monitoring Officer)	Director Legal & Democratic Services (Monitoring Officer)	OD	1	1	Core	Chief Executive
Operational Director Finance (Section 151 Officer)	Director Finance (Section 151 Officer)	OD	1	1	Core	Chief Executive
Operational Director ICT & Support Services	Director ICT & Support Services	OD	1	1	Core	Chief Executive
Operational Director Children's Education, Inclusion & Provision	Director Children's Education, Inclusion & Provision	OD	1	1	Core	Executive Director (DCS) Children's Services
Operational Director Children's Social Care	Director Children's Social Care	OD	1	1	Core	Executive Director (DCS) Children's Services

Divisional Manager Community	Head of Community	DM	1	1	Core	Director Commissioning and Provision
Divisional Manager Compliance and Data Management	Head of Compliance and Data Management	DM	1	1	Core	Director ICT & Support Services
Divisional Manager Support Services	Head of Support Services	DM	1	1	Core	Director ICT & Support Services
Head of HR Operations	Head of HR Operations	DM	1	1	Core	Corporate Director
Divisional Manager Health & Wellbeing	Head of Health & Wellbeing	DM	1	1	Core	Director of Public Health
Head of Safeguarding	Head of Safeguarding	DM	1	1	Core	Director Children's Social Care
Divisional Manager Inclusion 0-25 Service	Head of Inclusion 0-25 Service	DM	1	1	Core	Director Children's Education, Inclusion & Provision
Divisional Manager Urgent Care	Head of Urgent Care	DM	1	1	Core	Director Commissioning and Provision
Head of Service for Children in Care and Care Leavers	Head of Children in Care and Care Leavers	DM	1	1	Core	Director Children's Social Care
Divisional Manager Policy & Development Services	Head of Planning & Development Services	DM	1	1	Core	Director Planning & Transportation
Divisional Manager Highways	Head of Highways	DM	1	1	Core	Director Planning & Transportation
Divisional Manager Public Protection Regulatory Services	Head of Public Protection Regulatory Services	DM	1	1	Core	Director of Public Health
Divisional Manager Benefits	Head of Benefits	DM	1	1	Core	Director Finance (Section 151 Officer)
Head of Operations	Head of Operations	DM	1	1	Core	Director Economy, Enterprise & Property
Divisional Manager Technical Services	Head of Technical Services	DM	1	1	Core	Operational Director ICT & Support Services
Divisional Manager Audit Procurement and Operational Finance	Head of Audit Procurement and Operational Finance	DM	1	1	Core	Director Finance (Section 151 Officer)
Divisional Manager Financial Management	Head of Revenue Financial Management	DM	1	1	Core	Director Finance (Section 151 Officer)
Divisional Manager Logistics	Head of Logistics	DM	1	1	Core	Director Planning & Transportation
Divisional Manager-Environment Services	Head of Environment Services	DM	1	1	Core	Director Community & Greenspace
Divisional Manager - Leisure Services	Head of Leisure Services	DM	1	1	Core	Director Community & Greenspace

Divisional Manager Care Home	Head of Care Homes	DM	1	1	Core	Director Commissioning and Provision
Divisional Manager Care Management	Head of Care Management	DM	1	1	Core	Director Care Management, Safeguarding and Quality
Divisional Manager Independent Living	Head of Independent Living	DM	1	1	Core	Director Care Management, Safeguarding and Quality
Divisional Manager Community Safety and Protection	Head of Community Safety and Protection	DM	1	1	Core	Director Community & Greenspace
Divisional Manager Stadium & Catering	Head of Stadium & Catering					Director Community & Greenspace
Divisional Manager Place Planning, Policy & Provision	Head of Place Planning, Policy & Provision	DM	1	1	Core	Director Children's Education, Inclusion & Provision
Divisional Manager Employment, Learning & Skills	Head of Employment, Learning & Skills	DM	1	1	Core	Director Economy, Enterprise & Property
Divisional Manager Runcorn Team Around The Family	Head of Early Help & Intervention	DM	1	1	Core	Director Children's Education, Inclusion & Provision

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**REPORT TO:** Council

**DATE:** 17 May 2023

**REPORTING OFFICER:** Chief Executive

**PORTFOLIO:** Leader

**SUBJECT:** Urgent Decision

**WARDS:** Borough Wide

### 1.0 PURPOSE OF THE REPORT

1.1 To bring to the attention of Council urgent decision taken since the last meeting of the Council.

**2.0 RECOMMENDATION: That the report is noted.**

### 3.0 SUPPORTING INFORMATION

3.1 The Council's Constitution gives authority to the Chief Executive to take urgent decisions which are required before the next formal meeting of Executive Board/Council.

These must be made in consultation with the Leader of the Council where practicable, and with the Operational Director – Finance and/or Operational Director – Legal and Democratic Services where necessary. They must also be reported for information to the next practically available meeting of the Board.

3.2 More information on each can be found on the Council's website here:

<http://councillors.halton.gov.uk/mgDelegatedDecisions.aspx?bcr=1>

3.3 The urgent decisions taken since the last meeting of Council:

Date Decision taken	Decision details
15 March 2024	Transfer of Youth Justice Services to Cheshire West

### 4.0 POLICY IMPLICATIONS

4.1 There are none other than the constitutional requirement to report urgent decisions for information.

### 5.0 OTHER IMPLICATIONS

5.1 None.

**6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

**6.1 Children and Young People in Halton**

None.

**6.2 Employment, Learning and Skills in Halton**

None.

**6.3 A Healthy Halton**

None.

**6.4 A Safer Halton**

None.

**6.5 Halton's Urban Renewal**

None.

**7.0 RISK ANALYSIS**

7.1 The report is for information, and there are no risk issues arising from it.

**8.0 EQUALITY AND DIVERSITY ISSUES**

8.1 None.

**9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

9.1 No background papers were used in the preparation of this report. Further information on the decisions taken is available from the link in Paragraph 3.2.